

# UNIFORM POLICY

This policy is applicable to all students at The Wellington Academy.

## DOCUMENT CONTROL

<b>Responsible position:</b>	<b>Approved by:</b>
Vice Principal	Executive Principal
<b>Version number:</b>	<b>Date approved:</b>
6.0	September 2016
<b>Review Period:</b>	<b>Next review date:</b>
3 years	September 2019

## RELATED POLICIES AND DOCUMENTS

Policy Name	Date Issued
Health & Safety Policy	June 2013
Safeguarding & Child Protection Policy	Feb 2013
Home School Agreement	June 2013
Special Educational Needs (SEN) and Inclusion Policy	June 2013

## REVISION RECORD

Date	Version	Revision Description
Sept 2009	1.0	Written in line with current legislation and policies
June 2013	2.0	Amended with updated legislation combining Drug Incident with Drugs, Alcohol & Tobacco Policy
July 2014	3.0	Amended listing to uniform
May 2016	4.0	Minor amendments to uniform and general guidance
September 2016	5.0	Revision of Sixth Form Dress Code
August 2017	6.0	Revision to incorporate new skirts and house ties

Executive Principal
Date:

## SCHOOL UNIFORM

We believe that having a uniform is an important part of being a successful school; it creates a good impression and makes students proud to be part of The Wellington Academy. It reinforces school discipline. It makes sure that all students are the same, irrespective of wealth or background, and are not competing with fashion clothing.

It is our intention to maintain the high standards set in our uniform policy and clear guidelines produced for students. We want to treat all of our students consistently and equally and our uniform policy does this by having a clear standard for everyone in the Academy. All pupils at The Wellington Academy from Year 7 to Year 11 are expected to wear school uniform and to maintain the standards set out in the uniform policy. All items of uniform are compulsory.

All clothing must be clearly marked with the student's name.

Boys Uniform	Girls Uniform Year 7	Girls Uniform Years 8-11
<ul style="list-style-type: none"> <li>• Black Wellington Academy blazer with an embroidered badge</li> <li>• Plain white shirt without patterned additions, suitable for wearing with a tie</li> <li>• Black school trousers – no skinny jeans, patch pockets, denim of any type, or trousers with a double side seam or studded pockets. Trousers must be full length and straight from the knee downwards</li> <li>• House tie</li> <li>• Black socks</li> <li>• Plain black shoes which can be polished</li> </ul>	<ul style="list-style-type: none"> <li>• Black Wellington Academy blazer with an embroidered badge</li> <li>• Plain white shirt without patterned additions</li> <li>• School tartan skirt or tartan trousers</li> <li>• House badge</li> <li>• Black socks or thick black tights</li> <li>• Plain black shoes which can be polished with a sensible heel</li> </ul>	<ul style="list-style-type: none"> <li>• Black Wellington Academy blazer with an embroidered badge</li> <li>• Plain white shirt without patterned additions, suitable for wearing with a tie</li> <li>• Black skirt - on or below the knee, or school tartan skirt, or black school trousers. No leggings, skinny jeans, patch pockets, culottes, shorts or denim of any type. Trousers must be full length and straight from the knee downwards</li> <li>• House tie</li> <li>• Black socks or thick black tights</li> <li>• Plain black shoes which can be polished with a sensible heel</li> </ul>

<b>Optional</b>
Plain black v-neck sweater (no cardigans)

Boys Sports and PE Wear	Girls Sports and PE Wear
<ul style="list-style-type: none"> <li>• Black Wellington Academy polo shirt</li> <li>• Black Wellington Academy shorts</li> <li>• Black Wellington Academy track suit</li> <li>• Black socks</li> <li>• Training shoes</li> <li>• Football boots</li> <li>• Towel</li> </ul>	<ul style="list-style-type: none"> <li>• Black Wellington Academy polo shirt</li> <li>• Black Wellington Academy shorts or skirt</li> <li>• Black Wellington Academy Track suit</li> <li>• Black or white socks</li> <li>• Training shoes</li> <li>• Towel</li> </ul>

### **Other uniform guidelines**

- Jewellery must be kept to a minimum (No facial piercings)
- One pair of stud earrings may be worn, one stud in each ear.
- A watch and one necklace/bracelet/charity band
- Students wearing other such items will be asked to remove/take them out.
- Make up must be natural and discreet | If it is deemed that students are wearing too much they will be asked to wash it off
- No nail extensions or nail polish
- Hair must be of a natural colour and not an extreme cut. A general guideline is that it should be appropriate for a working environment
- No hats or caps in the school building
- Any clothing worn under uniform (eg T-shirt) should not be visible

**Students may wear a winter coat to and from school and whilst outside however it must be removed when inside any of the buildings. The coat should be of a dark colour, hoodies are not part of the school uniform and are therefore not permitted.**

**On exceptional occasions of extreme weather either hot or cold a decision will be made on a day by day basis concerning a temporary relaxation of the guidelines. The Senior Leadership Team's decision is final on all matters of uniform.**

## **Year 12 and 13 Dress Code**

The Wellington Academy Sixth Form is a serious work environment. Students are beginning to become 'future ready' and need to tailor their appearance towards one required in the work place.

Wellington Academy Sixth Former are in a school with much younger pupils present. We expect our Sixth Form students to act as role models for younger students and to set the standard for the whole school community.

If students are unsure about the suitability of clothing, they shouldn't wear it.

### **Male dress code:**

- A collared shirt should be worn (polo shirts are acceptable and t-shirts may be worn under jumpers)
- Tailored trousers or chinos (jeans are not acceptable)
- Suit jacket, blazer, jumper or cardigan (hoodies are not acceptable)
- Smart shoes must be worn (no trainers or flip flops)
- Ties are optional

### **Female dress code:**

- Smart tops eg shirt or blouse must be worn (exposure of the abdomen is unacceptable as are low cut, strapless, backless or baggy tops)
- Skirts and dresses should not be too short (just above knee length at the shortest and no denim)
- Trousers may be full or ¾ length but no shorter. Any cropped trousers must be formal or tailored (jeans are not acceptable).
- Suit jacket, blazer, jumper or cardigan (hoodies are not acceptable)
- Smart shoes or boots must be worn (no trainers or flip flops)

Clothing required for course specific reasons eg chef whites and sports clothes may be worn in those lessons as and when required by the teacher but must not be worn around the school in general.

Clothing that features logos, slogans or badges are unacceptable – this does not extend to manufacturers names or small logos that are displayed discreetly.

Hair must be of a natural colour, bright colours are not acceptable.

Hats and other headwear items are also deemed unacceptable.

Most jewellery is considered acceptable; however, students may be required to remove items if an excessive amount of jewellery is worn.

Because of the constant changes of fashion that take place, it has to remain the right of the Senior Leadership Team, and the Sixth Form team to determine that a particular item of dress is not appropriate for school.

Students who turn up to school inappropriately dressed will be asked to go home and change.