

# UNIFORM POLICY

This policy is applicable to all pupils at The Wellington Academy.

## DOCUMENT CONTROL

<b>Responsible position:</b>	<b>Approved by:</b>
Senior Deputy Head	Executive Headteacher
<b>Version number:</b>	<b>Date approved:</b>
7.0	September 2019
<b>Review Period:</b>	<b>Next review date:</b>
2 years	September 2021

## RELATED POLICIES AND DOCUMENTS

Policy Name
Health & Safety Policy
Safeguarding & Child Protection Policy
Home School Agreement
Special Educational Needs (SEN) and Inclusion Policy

## REVISION RECORD

Date	Version	Revision Description
Sept 2009	1.0	Written in line with current legislation and policies
June 2013	2.0	Amended with updated legislation combining Drug Incident with Drugs, Alcohol & Tobacco Policy
July 2014	3.0	Amended listing to uniform
May 2016	4.0	Minor amendments to uniform and general guidance
September 2016	5.0	Revision of Sixth Form Dress Code
August 2017	6.0	Revision to incorporate new skirts and house ties
September 2019	7.0	Minor amendments to uniform and general guidance

Executive Principal
Date:

## SCHOOL UNIFORM

We believe that having a uniform is essential for the following reasons;

1. To create a good impression and makes pupils proud to be part of The Wellington Academy community.
2. To ensure all pupils are the same, irrespective of wealth or background, and are not competing with expensive fashion clothing.
3. To develop pupil's life skills. By looking after and wearing a smart uniform pupils are developing habits and personal responsibility essential for later in life.

**For our uniform policy to be successful, it must be implemented universally and without exception.** It is our intention to maintain the high standards set in our uniform policy and clear guidelines produced for pupils. We want to treat all of our pupils consistently and equally and our uniform policy does this by having a clear standard for everyone in the Academy. All pupils at The Wellington Academy from Year 7 to Year 11 are expected to wear school uniform and to maintain the standards set out in this policy.

**All items of uniform are compulsory and must be worn correctly at all times.** Pupils who fail to do so will be asked to rectify the infringement, refusal to do so will result in sanctions. Financial support is discreetly available for Parents should this be a barrier to ensuring their child is correctly dressed.

Parents are encouraged to contact the school should they have any questions as to what acceptable school uniform is before purchases are made.

The table below clearly sets out the compulsory items of school uniform to be worn by all pupils. All clothing must be clearly marked with the student's name.

Boys Uniform	Girls Uniform Year 7-9	Girls Uniform Years 10-11
<ul style="list-style-type: none"> <li>• Black Wellington Academy blazer</li> <li>• Plain white shirt without patterned additions, suitable for wearing with a tie. Must be tucked in at all times.</li> <li>• Black school trousers – no denim of any type.</li> <li>• A black leather belt if required</li> <li>• House tie</li> <li>• Black socks</li> <li>• Plain black shoes which can be polished</li> </ul>	<ul style="list-style-type: none"> <li>• Black Wellington Academy blazer</li> <li>• Plain white shirt without patterned additions. Must be tucked in at all times.</li> <li>• School tartan skirt</li> <li>• Or black school trousers, that are not tight fitting, no denim/leggings of any type. Trousers must be full length and straight from the knee downwards</li> <li>• A black leather belt if required</li> <li>• House badge</li> <li>• Black socks or thick black tights</li> <li>• Plain black shoes which can be polished with a sensible heel</li> </ul>	<ul style="list-style-type: none"> <li>• Black Wellington Academy blazer</li> <li>• Plain white shirt without patterned additions, suitable for wearing with a tie. Must be tucked in at all times</li> <li>• Black skirt - on or below the knee, not tight fitting and not made from stretchy/clingy material</li> <li>• Or school tartan skirt</li> <li>• Or black school trousers, that are not tight fitting, no denim/leggings of any type. Trousers must be full length and straight from the knee downwards</li> <li>• A black leather belt if required</li> <li>• House tie</li> <li>• Black socks or thick black tights</li> <li>• Plain black shoes which can be polished with a sensible heel</li> </ul>

<b>Optional</b>
Plain black v-neck sweater worn under the blazer (no cardigans)

<b>Boys Sports and PE Wear</b>	<b>Girls Sports and PE Wear</b>
<ul style="list-style-type: none"> <li>• The Wellington Academy polo shirt</li> <li>• The Wellington Academy shorts</li> <li>• The Wellington Academy track suit</li> <li>• Black socks</li> <li>• Training shoes</li> <li>• Football boots</li> </ul>	<ul style="list-style-type: none"> <li>• The Wellington Academy polo shirt</li> <li>• The Wellington Academy shorts or skirt</li> <li>• The Wellington Academy Track suit</li> <li>• Black or white socks</li> <li>• Training shoes</li> <li>• Football boots</li> </ul>

**No items of PE kit are to be worn to or from school.** PE kit is only to be worn for the duration of the PE/Dance class. Pupils are expected to change back into their full school uniform including school shoes after a PE or Dance class. Pupils who do not have the correct PE kit will be unable to take part in these classes until they have rectified the infringement.

#### **Regulations concerning make-up, hair and jewellery**

- Jewellery must be kept to a minimum no more than a watch and one necklace/bracelet
- Facial or tongue piercings are not permitted under any circumstances
- Girls are permitted to wear one pair of small/discrete earrings.
- Make up must be minimal natural and discreet
- Nail polish must not be brightly coloured or patterned
- Nail extensions are not permitted
- Hair must be of a natural colour and not an extreme cut.
- No hats or caps are to be worn inside or outside whilst in uniform

Pupils who arrive at school in breach of these regulations will be required to immediately rectify the infringement. Failure to do so will result in isolation until they are prepared/able to do so.

#### **Outdoor coats**

Pupils may wear a winter coat to and from school and whilst outside however it must be removed when inside any of the buildings. The coat should be of a dark colour, hoodies are not part of the school uniform and are therefore not permitted.

#### **Items of religious significance**

The Head teacher may grant exceptions to any of the above, where this is required as a matter of sincere religious observance and where this can be substantiated by a letter from the leader of the relevant religious community.

#### **Medical exemptions**

The Head teacher may also grant exceptions to any of the above, where this is required on medical grounds and where this can be substantiated by medical evidence from a Doctor.

**On exceptional occasions of extreme weather either hot or cold a decision will be made on a day by day basis concerning a temporary relaxation of the guidelines.**

**The Senior Leadership Team’s decision is final on all matters of uniform.**

## Sixth Form Dress Code

Sixth Form students are expected to dress appropriately for the task of learning and act as role models for the rest of the school. Staff are entitled to engage with students over their appearance and exercise judgement over what is suitable within the framework of this dress code. Ultimately the Head of Sixth Form will have the final judgement on the suitability of clothing and has the right to adapt the policy any time.

### Male dress code:

- A collared shirt, polo shirt or t-shirt are acceptable (no vest tops, slogans and messages are also not permitted on clothing)
- Smart trousers or jeans (no excessively ripped jeans or tracksuit bottoms)
- Tailored Shorts (no sports shorts)
- Suit jacket, blazer, jumper, cardigan and smart hoodies (slogans and messages are also not permitted on clothing)
- Smart shoes, boots or trainers (no flip flops or sliders)

### Female dress code:

- Smart tops eg shirt, blouse and t-shirts must be worn (exposure of the abdomen is unacceptable as are strapless, backless and excessively low cut, slogans and messages are also not permitted on clothing)
  - Skirts and dresses should not be too short (mid-thigh length at the shortest)
  - Smart trousers or jeans (no excessively ripped jeans or tracksuit bottoms)
  - Smart shorts (no sports shorts)
  - Suit jacket, blazer, jumper, cardigan and smart hoodies (slogans and messages are also not permitted on clothing)
  - Smart shoes, boots or trainers (no flip flops or sliders)
- Hats and headwear are banned other than for religious purposes.
- Sports clothing can be worn for PE practical lessons however students should get changed at the earliest possible opportunity.

### Hair, tattoos and jewellery:

- Unconventional hair styles and extreme and unnatural hair colours are not acceptable.
- Tattoos should be discreet and not on the face or throat. If it is possible to do so, tattoos should be covered
- Conventional jewellery/earrings with a maximum of one nose stud

### Items of value:

Items of value (expensive mobile phones, jewellery, iPads, laptops, significant amounts of money, etc.) are brought into the Academy at the pupil's own risk. We cannot accept liability for loss of valuables. Mobile phones and ipods may be used in the Sixth Form Area but not around the main school.

Lanyards must be worn at all times

Students who arrive at school in items not permitted within the dress code will be asked to go home and change into suitable clothing.